**Board Development Committee Meeting**

12 April, 2022

Present: Kim Mangan, Brant Zwicker, Ryan Gauthier

Meeting called to order: 1:30pm

The Committee examined a sample board development terms of reference

Initial points of discussion

Kim: concern that board members may not be replacing themselves as they depart the board

Ryan: Board Development Committee can play a role in keeping the replacing of board members front of mind

Kim: concern over the executive team being on committees as a reason to increase the board size

Evaluation of “responsibilities” for board committees

Brandt: year-round recruitment perhaps should not be the focus of the committee – perhaps the focus should be on the AGM

Ryan: maybe the idea is “identifying” board members year-round, and recruiting for the AGM

Responsibilities of the committee should include: 1) creating a development committee terms of reference; 2) creating a “plan” for board recruitment (including overseeing nominations and potential executive officers); and, 3) facilitating training of new KMC Board members with respect to their roles and responsibilities

Discussion and agreement on putting the terms of reference on the KMC Board’s consent agenda for April to give board members time to review and comment, with a potential vote at the Board meeting in May.

Adjournment at 2:15.